PHOTO A123 BASIC DIGITAL PHOTOGRAPHY

FALL SEMESTER
August 26 through December 15, 2013
Orange Coast College

Chuck Barrett, Instructor
cbarrett@occ.cccd.edu
Office Hours: Fine Arts 113, Tu 8-10pm; Wed 10-12: Fri 10-1:30

Lecture Section 24385 / Tuesdays 5:45pm – 8pm Art Center Bldg. 208
Conventional Grade or Credit/No Credit Option

*You are required to enroll in a Basic Digital Photography Lab A123L.
Enroll in any lab that you can attend each week at that scheduled time.
All labs cover the same material.

Lab / Chuck Barrett Section 24391 / Tuesday 8pm – 10pm
Section 24386 / Wednesday 10am – 12pm
All in Fine Arts Building, 113

Materials Fee $40.00
(Optional-allows use of OCC Photography materials, Ink and Chemistry)
Equipment Fee $60.00
(Optional-allows use of OCC Photography Cameras, Tripods, Color Managed Lab Computers and Printers)

COURSE DESCRIPTION
Designed to introduce the student to basic digital photographic imaging and image processing with computers. This course will examine image capture, camera controls and file transfer with digital SLR’s, as well as, basic image manipulation using Adobe Photoshop CS5 Camera Raw (ACR). Emphasis will be placed on photography as a means of communication and personal expression including: composition, aesthetics, lighting (natural and artificial), conceptual content, critical evaluation, and historical perspectives. Note: This course is currently not a required course for a Photography Certificate.

COURSE REQUIREMENTS
This class meets for a two hour and five minute lecture and a two-hour lab once a week. Besides the scheduled lab period, you are responsible for 2.75 - hours of arranged lab time (open lab) that you are required to record in lab each week. Make sure you receive a lab schedule so you can plan for a time in open lab periods to work.

Besides the scheduled lecture, lab, and arranged hours, you will need approximately FOUR ADDITIONAL HOURS to photograph, and read, in order to complete the coursework successfully. Please expect and plan for this! Remember that your photography will be done on your own time during daylight hours.

Time: Approximately 10 hours a week
Costs: Approximately $200.00 for text, fees and supplies
STUDENT LEARNING OUTCOMES:
Students will be able to:

1. Recognize current trends in the fundamentals of visual communication.
2. Identify and execute a variety of basic digital techniques.
3. Demonstrate the ability to operate the manual functions on a digital SLR camera.
4. Create and evaluate photographic images and recognize critical aesthetic values.

REQUIRED TEXT

A Short Course In Digital Photography (Paperback) 2nd Edition

CLASS AND ATTENDANCE POLICIES – Read Carefully

• Each student is expected to be in attendance at each class / lab meeting. The student is responsible for everything said and done in class, including changes in schedule and due dates of assignments. Lectures and demonstrations cannot be re-given in the event of an absence. Get the phone numbers and emails of classmates to get notes in the event you must miss class.

• 30% of your grade (10 points per class) is based on participation and attendance in class, as well as, meaningful comments in critiques.

• LATE TO CLASS POLICY – Due to the awkward placement of our classroom door, chronic tardiness is very disruptive and not acceptable. Roll is taken at the beginning of each session. After roll is taken the door will be closed at that time. If you arrive late, you will be expected to open the door quietly and immediately sit down at the chairs nearest the door. YOU WILL NOT RECEIVE ATTENDANCE CREDIT FOR A CLASS IF YOU ARRIVE AFTER ATTENDANCE IS TAKEN.

• If you accumulate three absences (or No-Credits) total in Lecture you may be dropped from the class. Absences/No Credits will affect your grade. It’s a good practice to inform me by email in advance if you must miss a lecture so that I know you are still participating in class.

• Absence in not an excuse for failing to turn in an assignment on time. If you are sick or have a work conflict, drop off your assignment in advance to my mailbox in the Art Center cage (notify me by email in advance if you plan to do this), or make arrangements to give your assignment to another student to turn in for you. You will be given one coupon to turn in an assignment one week late for any reason, other than that, if an assignment is late your grade for that assignment will be lowered.

• A reminder, in the event that it becomes necessary for you to drop the class, it is the student’s responsibility to officially drop through MYOCC to avoid receiving a failing grade.

• CELL PHONE/ELECTRONICS POLICY: During Lectures, ALL ELECTRONIC DEVICES MUST BE TURNED OFF and put away. If a cell phone rings during class, a penalty of TEN points will be assessed. If repeated interruptions become a problem, a student will be asked to leave the lecture session for that day.

• During lab time, please step outside of the lab when making or receiving calls.
GRADING POLICY

Late Assignments: Possible Options

• Any ON-TIME assignment may be resubmitted for a better grade within one week from the time of its graded return. This is a FULL POINT option.

• You will have one “Late Coupon” to use this semester that allows you to turn in one assignment up to one week late for full point value, for any reason. Hand in the late coupon with the late work. There is no resubmit option.

• Late or tardy Assignments (without the late coupon) are penalized 1 grade per class session. There is no resubmit option. (i.e., “A” work will receive a “B” grade if 1 session late; “C” if 2 sessions late).

• After two weeks, late assignments will no longer be accepted.

• It is the student’s responsibility to retain all course work, grade sheets, and digital files through the semester. In the event that any questions arise regarding your grades the student will be required to furnish all assignment materials.

Grade Values

• Class grades are computed on a point system; the higher the total points for the semester, the better the grade. Each assignment is worth a potential 100 points (some assignments may vary), based on the following scale:

  A 90% to 100%
  B 80% to 89%
  C 70% to 79%
  D 60% to 69%

30% of your grade is based on participation, attendance in class, and meaningful comments in critiques. The creative environment is a collective environment. Great importance is placed on assignments being completed on time and presented in class.

ASSIGNMENT GRADING CRITERIA

• Were the basic directions followed.
• Have techniques been used thoughtfully and appropriately.
• Is the work neat and clean.
• Is the assignment on time.

QUizzes

• Quizzes cannot be retaken if you are late to class or miss class.

Class lectures, demonstrations, discussions and assigned reading will form the basis for quizzes and exams.
**REQUIREMENTS FOR ASSIGNMENT SUBMISSION**

- All assignments should be submitted with the following information:
  - Student Name
  - Photo A123 /Instructor Name (Barrett)
  - Date of Submission of work
  - Name of Assignment
  - Flash drive with all images used in the assignment and the final print files
  - Work is required to be submitted in a 12 X 15.5 Manila envelope

  *WORK IS NOT ACCEPTED WITHOUT ALL THE SPECIFICATIONS LISTED ABOVE!*

- Each assignment will have specific directions as to how it will be submitted, refer to your assignment sheet and read carefully.

- **NOTE:** All assignments must be submitted in a 12” X15.5” (available in the bookstore) manila envelope labeled with the information listed above. Mounted prints will be submitted on 11X14 smooth black board.

- You will be required to submit original digital files that were used in an assignment, and must be kept in the original number format. Always back up copies of your original camera files.

- When **RESUBMITTING WORK** for a better grade, provide the following in one envelope: The new assignment, a new date of submission, and the previous work you turned in, include the old critique form as an information reference. Redoing an assignment does not guarantee an improvement on your grade; you must demonstrate the objectives of the assignment.

**HOW TO SUCCEED IN PHOTO 123**

- Attend class. Participate. Ask Questions. Contribute meaningfully in critiques! (These components contribute to your grade)
- An active MYOCC account is required to receive class handouts.
- Be prepared for lectures by doing the assigned reading.
- Turn in work on time and participate during critiques. Feedback is essential for growth and learning.
- Keep this syllabus handy, use it as a guide to refer to.
- Look at many examples of photography and art as possible, read as much as possible about everything photographic! Feed your creativity

**An Important Reminder:** For your archives back up your digital files and assignments on a USB Flash drive used for Photo A123 Class Only. An External Hard Drive is another option. The Photo Department Server is for temporary use and the Photo Department takes no responsibility for the files stored there.
PHOTO 123 SUPPLY LIST

• Ilford Galerie Smooth Pearl Digital Photo Paper 8.5 X 11, 25 sheets, Product # 1979211. Note: Available at Photo Stores.

• USB Flash drive 8-16 GB, brands recommended: SanDisk, Kingston, Lexar. -OR-
  -External Hard Drive (USB) 250GB or more. For Mac and PC compatibility some drives must be reformatted at our lab. Brands recommended: Maxtor, Western Digital, Seagate, and La Cie (portable only).

• 11X14 Mount Boards (8-10), smooth surface, white on one side/black on the other side. (Available at Photo store or OCC Bookstore).

• Manila Envelopes (4), 12 X15.5 (available at the bookstore).

• Double stick tape. 3M Brand, PERMANENT double-sided tape is recommended.

**Additional items may be required or recommended throughout the class.**

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Photo 123 Coupon For Late Assignment
Chuck Barrett
Orange Coast College

This Coupon entitles the student named below to turn in one assignment during the semester, up to one class late for any reason, and receive full point value. Turn this coupon in with the work.

Note: This coupon does not apply to the last class assignment or any assignment that is due in the 15th week of the semester.

STUDENT NAME:

Date Submitted:

Title of Assignment/